

**COPY on the piece of paper provided.**

## **Procedures #1:**

### **Class Rules:**

1. Respect the teacher, your classmates, and yourself.
2. Be prepared
3. No electronics unless given permission. (Cell phones are never allowed.)

### **Tardy Policy:**

1. You must be in your seat when the bell rings.
2. You may have THREE tardies before your parents are contacted.
3. After FOUR tardies you will be referred to the office
4. With every tardy you lose all of your daily participation points, which is 10% of your grade.

## **Procedures #2:**

### **Three Strikes and You're Out**

1. I ask you to stop what you're doing.
2. You get moved either within the classroom or to another classroom.
3. You are referred to the office.

### **Substitutes**

1. Are your teacher for the day, should get respect accordingly.
2. Is ok'd to use referrals liberally.
3. Harsher punishments for misbehavior.
4. Will have access to tickets for good behavior.

## **Procedures #3:**

### **Computer Lab (Library)**

1. Access only approved information and websites.
2. No personal email unless given permission by Mrs. Thurnau.
3. No youtube or music sites unless given permission by Mrs. Thurnau.
4. You may NOT print unless given permission.
5. All information must be pertinent and appropriate.
6. Any violation or abuse will result in privileges taken away.

### **Library**

1. Remain quiet and respectful.
2. Listen to the librarians.
3. Do not ruin books or property.

## **Procedures #4:**

### **Classroom Supplies**

1. Do not write on your notebooks or binders, as they are being lent to you, they are NOT yours.
2. Any novels, literature books, or binders that you destroy, you have to pay for.
3. If you would like to check out a book, you must ask and I will check it out to you.
4. Blue, black, and gray markers must be checked out from Mrs. Thurnau. You will need to leave something of value in order to take them.
5. Do NOT touch what is not yours.

### **Paper/Scissors**

1. Clean up after yourself.
2. If the room's a mess, you stay after to clean it up.
3. Scissors are Mrs. Thurnau's and need to be returned where you got them.